

Downtown Seattle Dentists

509 Olive Way #1132

Seattle, WA 98101

Financial and Scheduling Policies

We deeply value our relationship with you, and will always strive to provide the best dental care possible. In order to maintain our mission of excellent service and personal dedication to you, we have outlined our financial and scheduling policies.

1. Your **co-payment** (the portion that we estimate your dental insurance will **not** cover) is always **due at time of service**.
2. Dental insurance is a contract between you and your dental insurance company and not between Downtown Seattle Dentists and your dental insurance company. Downtown Seattle Dentists will bill your insurance for you as a courtesy only and **you are responsible for any amount your dental insurance does not pay**. Any anticipated insurance payment is an **approximation** of benefits only.
3. Patient balances are expected to be paid **within 30 days of notice**. Any patient/family balance over 30 days old will incur finance charges.
4. **Scheduled appointments are expected to be honored by our patients**. Scheduling an appointment is a serious commitment to your dental health and to your treatment provider. Please provide **48 hours notification** if unable to keep a scheduled dental appointment to avoid a **"late cancellation/no show"** fee for which you will be charged **\$100.00**. While we understand that there are **legitimate** reasons for not attending an appointment, please do your best to give us 48 hours' notice for cancelations.

Please sign and date below to acknowledge that you will comply and understand the policy set forth above.

Print full name

Signature

Date